



MISSOURI DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY ANNOUNCEMENT

Statewide

09/29/2006

Date Posted

10/13/2006

Notify Contact Person By

Assistant District Construction and Materials
Engineer

Job Title

R05078

Job Title Code

District 4 / Construction and Materials Division

District/Division/Office

District Office - Lee's Summit

Location of Vacancy

18

Salary Grade

\$4,619.00

Min. Monthly Salary

Perry Allen

Supervisor/Team Leader

Belinda Fite

Contact Person (Name)

fiteb

(USERID)

816-622-6321

(Area Code/Telephone No.)

SAFETY-SENSITIVE JOB:

YES



NO



PHYSICALLY DEMANDING JOB:

YES



NO



Notice: This position is in Materials

Note: Refer to personnel policies 0600 "Medical Examination Program" and 2508 "Drug Testing Program" for testing requirements.

Job Summary:

The assistant district construction and materials engineer assists with the coordination and supervision of construction and materials activities, provides technical support and makes operational and administrative decisions related to district construction and materials, as assigned. Responsibilities are performed under general supervision.

Minimum/Required Qualifications:

Bachelor's Degree: Civil Engineering

Licensed as a Professional Engineer in the State of Missouri. Waiver of registration as a professional engineer requires approval from the Human Resources Director - Central Office.

Six years of experience in highway or transportation engineering.

Supervisory Responsibilities:

Full Supervision

Special Working Conditions/Job Characteristics:

Job requires exposure to moderately adverse and undesirable environmental conditions.

Examples of Work:

- Provides technical support and expertise to resident engineers; ensures resident engineer documentation conforms to federal and department requirements.
- Performs district project and job site reviews as well as inspections prior to project acceptance.
- Reviews plans for constructability prior to letting.
- May oversee the daily operations of the district materials section; checks district project materials summaries; supervises materials personnel including making hiring and other employment related decisions, assigning work, disciplining employees and conducting performance management.
- Supervises and coordinates quality control procedures to ensure materials comply with specifications.
- Liaisons with producers, contractors and suppliers to clarify materials specifications or inspection procedures; selects consultants.
- Interprets specifications and provides technical expertise to solve problems; approves contract change orders.
- May supervise the collection and analysis of soils and geological data and conduct preliminary geotechnical investigations and soil surveys to provide reports and recommendations for design and construction projects.
- Supervises sampling and testing programs required on federal aid projects.
- Performs supervisory responsibilities in a manner consistent with the department's Affirmative Action Program.
- Performs other responsibilities as required or assigned

How to apply: In order to be considered for this vacancy you will need to complete the MoDOT internal Job Opportunity Application. Please submit the application and transcripts on or before the application deadline to the HR contact person by e-mail or mail to the address listed below.

**Missouri Department of Transportation
Human Resources
600 Northeast Colbern Road
Lee's Summit, MO 64086**

The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.